College Curriculum Review Committee

D R A F T - Meeting Minutes – September 20, 2017

Members Present: Bennett, Costell Corbin, Contri, Manaseri, Oldemans, Peck, Lawrence, Castella, Gibson, DiVita, Van Der Karr, Wilson, Gravani, O’Callaghan

Absent: Kim, Jordak, Schroeder

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| **Topic** | **Comments** | **Action** |
| 1. Election of Chair | Began with introduction to curriculog by Van Der Karr and description of CCRC and requirements by DiVita and Van Der Karr, mention of the curriculum change guide.  For chair, Divita self nominates, Van Der Karr seconds , unanimous approval. | **DiVita will be CCRC chair.** |
| Approval of Minutes – May 3, 2017 | With no changes, the minutes from 5/3/2017 were approved. | **Approved** |
| 2. Welcome New Members and Introductions | Introductions went well. |  |
| **Old Business** |  |  |
| 3. New Course Proposal  SCI 205 – Epidemics of the Past, Present and in Popular Culture | Title is also changed, DiVita updated title in Curriculog.  O’Callaghan moves for approval, Lawrence seconds.  Passes unanimously | **Pass** |
| **New Business** |  |  |
| 4. Course Deletion  SPM 149 – Event Practicum I | Will there be a program change? Is it being offered? When will we get the program change. Apparently the program change was approved in 4/2016. Carol CC was concerned about deleting a requirement for those students in previous catalogue years. The SPM 259 is not yet at our level, school level next week. DiVita moves for contingent approval, Wilson seconds | **Contingent pass on SPM 259 passing.** |
| 5. New Course  ATH 331 – History of Graphic Design | Lawrence wondering if Communications department was asked about the course. O’Callaghan doesn’t think so, but doesn’t think there would be an objection. Agreed to table and ask for a comment from the communications, DiVita will reach out to the Art department. | **Tabled** |
| 6. Program Alteration  Art: Minor with a Specialization in Studio Art | Discussion revolves around how these are good changes, reducing credits should be helpful for finishing.. Costell Corbin moves to approve, Lawrence seconds. Unanimous pass. | **Pass** |
| 7. SUNY Program Announcement Process | Van Der Karr talked about the SUNY Program Announcement Process. Allow Letter of Intent (LOI) to be sent earlier in the process, pre-proposal. What should the level of review be on this LOI? Casella suggests a fast track. Gravani suggests that our level one requirements would work. Agreement throughout. Lawrence moves to approve to follow level 1 approval process for new program letter of intent. Costell Corbin seconds. Unanimous pass. | **Pass** |
| **Meeting Adjournment** | With no further business, the meeting was adjourned at 3:34 p.m. | **Adjourned** |

Submitted by Margaret DiVita